

# Appendix A

## Quarter 3 / Month 9 (December 2023) Financial Report – Community Services Committee

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# Revenue Budget - Community Services

## Community Services: (£85k)

### Underspend – Change (£26k)

#### from Q2, mainly due to :-

**(£48k) Salaries underspend** – No change from Q2. Variance due to £10k overachieved vacancy factor in Waste Services, and (£38k) underspend in Handyman Services (offset in Ops Services by £22k new contract costs), as service being realigned with the Housing contract for DFG and Aids and Adaptions. (Note Handyman Service delivery model change has led to a net saving to CS of £16k).

2022/23	Forecast	Annual	Outturn	Change	One-off	Ongoing
Outturn	Qtr 3	Budget	Variance	from Qtr2	events	Pressures
£k	£k	£k	£k	£k	£k	£k
1,206 Salaries	1,250	1,298	(48)	0	(10)	(38)
(31) Car Parking-On Street	0	0	0	0		
30 Car Parking-Off Street	37	40	(3)	(4)		(3)
(19) Hackney Carriage/Private Hire	(15)	(19)	4	4	3	1
201 Leisure & Community Grants	237	260	(23)	(4)		(23)
290 Environmental Services	282	311	(29)	2	(35)	6
2,245 Waste Services	2,275	2,325	(50)	(33)		(50)
(36) Cesspool Services	(48)	(59)	11	(4)	(7)	18
(199) All Operational Services	(100)	(130)	30	3	(14)	44
400 Parks and Open Spaces	608	582	26	23	(26)	52
69 Streets & Public Conveniences	2	5	(3)	(13)	8	(11)
<b>4,156 Community Services</b>	<b>4,528</b>	<b>4,613</b>	<b>(85)</b>	<b>(26)</b>	<b>(81)</b>	<b>(4)</b>

**(£3k) Car Parking Off-street** – Change (£4k) from Q2: due to reduced income of £4k in car parks excluding Ellice Road, (£16k) release surplus budget on Business Rates offset by increased costs of broadband and data charges £6k and cash collection costs £3k for the car parks.

**£4k Hackney Carriages** – Change £4k from Q2: due to decrease in fees as volumes have decreased.

**(£23k) Leisure & Community Grants** – Change (£4k) from Q2: due to savings on a contingency budget no longer needed.

**(£29k) Environmental Services** – Change (£2k) from Q2: due to (£36k) saving for 1 FTE vacant, expected to fill in February / March 2024 and £7k less income from various licences.

**(£50k) Waste Services underspend**, - Change (£33k) from Q2: due to (£27k) savings from Bring Banks, (£12k) wheelie bins sales offset by £16k lower garden waste income, £12k lower Bulky waste income, additional costs of £12k for garden waste admin, £4k collection of medical waste and £1k other small variances.

**£11k Cesspool Services** – Change (£4k) from Q2: due to income down by £32k offset by (£15k) savings in disposal costs and (£6k) compensation for lease vehicle being off the road.

**£30k All Operational Services** – Change £3k from Q2: due to £7k reduced quantities of scrap metal income, £16k recharges of costs of mechanic (post vacant since July23), £22k increase in costs - Handyman changes in services delivery from in-house to outsourcing model, offset by (£14k) increased cemetery fees.

**£26k Parks & Open Spaces** – Change £23k from Q2: due to (£1k) savings re NNDR no longer due on toilets, (£9k) additional income, (£24k) release from unauthorised encampment budget, (£6k) leased vehicle budget not required, offset by £4k unachievable budget for rent and wayleaves and new in month £56k for preliminary costs in mobilising new GM agreements.

**(£3k) Streets & Public Conveniences underspend**, - Change (£13k) from Q2: due to (£6k) savings for property charges now exempt, (£10k) savings on water charges, (£2k) savings road tax, (£3k) Cesspool budget no longer required. Offset by additional £15k costs of repair of sweeper, increased diesel costs £4k and £5k unachievable third-party income.

# Revenue Risks - Community Services

Committee	Outline of Risk	Mitigation	Range Max - Min £k
Community Services	Trees - Throughout the District Ash dieback continues to be a potential risk. Also trees near railway lines will cost more to manage as specialist contractors have to be engaged and also potentially railway line closure, speed restrictions and H&S issues may become a bigger issue.	Ensuring tree management is programmed to be flexible enough to allow any arising risks to be dealt with in a timely basis.	

# Revenue Opportunities - Community Services

Committee	Outline of Opportunity	Any blockers to achievability	Range Max - Min £k
Community Services	Waste and Garden waste contract indexation rate used in the Budget 2023/24 may now not be as high as anticipated. If this happened then the Council would incur less costs on both the Waste and Garden waste contracts.	The UK inflation rates stay high and drive up the cost of living.	

# Savings Tracker - Community Services

Committee	Target	Complete	Green	Amber	Red	Black
Community Srvcs	388	198	164	0	0	26
<b>Total</b>	<b>388</b>	<b>198</b>	<b>164</b>	<b>0</b>	<b>0</b>	<b>26</b>

Target
Achieved
Plans in place
Some risks to delivery
Significant risk
Not achieved

- The Community Services Committee budget includes a savings target of £388k.
- Of this:
  - £198k has been achieved
  - £26k has not been achieved
- The £26k (£16k+£10k) which has not been achieved relates to savings in Regulatory Services improved productivity and standardisation of TDC and MV (Mole Valley) websites. The FTP reviews are still in an early stage of development and any savings are now likely to be next financial year. It is expected that the majority of the saving can be ultimately delivered.
- Detail of the 2023/24 savings plan for this Committee is set out below:

Savings Title	Total Target saving (2023/24)	Complete	Green	Amber	Red	Black
Ops: Redesign and remodelling	148		148			
Ops: Redesign and remodelling, Integrated	17		17			
Ops: Localities Restructure	34	34				
Ops: Based on assumption of launch of ne	41	41				
Coms&P/Ships: Reduce Westway funding	50	50				
Waste: Bring sites	50	50				
Waste: Increase Garden Waste chgs	23	23				
Reg Servs: Productivity Improvements	16					16
Reg Servs: Standard approach to websites	10					10
<b>Total</b>	<b>388</b>	<b>198</b>	<b>164</b>	<b>0</b>	<b>0</b>	<b>26</b>

# Capital Budget - Community Services

Service	Annual Budget 2023-24 £k	Forecast M9 2023/24 £k	Variance M9 2023/24 £k	Nature of Variance		Change from Q2 to Q3 £
				Variance Overspend/ (Underspend) £k	Variance Acceleration/ (Slippage) £k	
<b>Community Services</b>						
Waste and Recycling	19	93	75	0	75	(0)
Parks, Playgrounds and Open Spaces	1,086	444	(642)	0	(642)	(61)
Community infrastructure and assets	635	289	(346)	0	(346)	(196)
<b>Total Community Services</b>	<b>1,740</b>	<b>827</b>	<b>(913)</b>	<b>0</b>	<b>(913)</b>	<b>(257)</b>

- The Capital Budget was approved by Full Council on 9<sup>th</sup> February 2023 at £990k.
- The request for Capital carry forwards of £1,087k from 2022/23 was approved in the S&R Committee on 29<sup>th</sup> June 2023, with a revised phasing reported during the September 2023 committee cycle.
- At Q1, reported to Committee in September, the total capital requirement for 2023/24 was re-set at £1,740k with £337k carried forward to 2024/25.
- At Q3, the total capital forecast is £827k. The variance of (£913k) is due to below:-
  - £75k – Acceleration for Waste Bins. Further work has established the previous reprofiling was too restrictive.
  - (£642k). Slippage on Parks, Playgrounds and Open Spaces. All of the slippage amounts sums removed are to be reprofiled into 2024/25. The slippages are broken down into schemes below-
    - (£495k) - Childrens Playgrounds.
    - (£105k) - Park Pavilions.
    - (£42k) - Playground Match Funding.
  - (£346k) Community Infrastructure and assets, (£384k) slippage relates to Public Conveniences and £38k acceleration Vehicle Fleet Renewals for the purchase of a new Sweeper.
- The change from Q2 is (£257k) due to further slippage (£61k) Children Playgrounds and (£234k) Public Conveniences. Offset by £38k acceleration Vehicle Fleet Renewals.
- It should be noted that an interim resource has now been recruited and will start in April 2024. The resource will help with managing the capital spend particular in Playgrounds and Public Conveniences.
- Spend across the Committee's schemes is c.£134k (16%) at Q3.